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# Guide for Authors

## Parts of the Manuscript

The manuscript should be submitted in separate files: title page; main text file; figures.

### Title Page

The title page should contain:

1. A short informative title containing the major key words. The title should not contain abbreviations
2. A short running title of less than 40 characters;
3. The full names of the authors;
4. The author's institutional affiliations where the work was conducted, with a footnote for the author's present address if different from where the work was conducted;

### Main Text File

As papers are double-blind peer reviewed, the main text file should not include any information that might identify the authors. The main text file should be presented in the following order:

1. Title, abstract, and key words;
2. Main text;(Introduction - Back ground - research question or Hypothesis - Methodology- Results - Discussion and conclusion )
3. References;
4. Appendices (if relevant).
5. persian abstract (چکیده فارسی)

### Abstract

Enter an abstract of up to 150 words for all articles. An abstract is a concise summary of the whole paper, not just the conclusions, and is understandable without reference to the rest of the paper. It should contain no citation to other published work

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please provide three to five keywords.

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The language of the journal is English. 12-point type in one of the standard fonts: Times New Roman. Tables must be incorporated into the main text. Figures should be included in the main text .

### References

References should be prepared according to the Publication Manual of the American Psychological Association (6th edition). This means in text citations should follow the author-date method whereby the author's last name and the year of publication for the source should appear in the text, for example, (Jones, 1998). The complete reference list should appear alphabetically by name at the end of the paper. Please note that for journal articles, issue numbers are not included unless each issue in the volume begins with page 1.

For more information about APA referencing style, please refer to the [APA FAQ](#).

Reference examples follow:

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when referencing a journal in the reference list, the following elements should be presented in this order:

- surname (family name) and initials of author(s)
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- Page number(s) on which the article begins and ends.

Peterson, J., & Schmidt, A. (1999). Widening the horizons for secondary schools. *Journal of Secondary Education*, 3(8), 89– 106.

### Books

1. Author/s or Editor/s last name (surname) appears first, followed by initials (Bloggs, J.).
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Collier, A. (2008). *The world of tourism and travel*. Rosedale, New Zealand: Pearson Education New Zealand.

### Internet Document

Norton, R. (2006, November 4). How to train a cat to operate a light switch [Video file]. Retrieved from <http://www.youtube.com/watch?v=Vja83KLQXZs>

### Tables

Tables should be self-contained and complement, not duplicate, information contained in the text. They should be supplied as editable files, not pasted as images. Legends should be concise but comprehensive – the table, legend, and footnotes must be understandable without reference to the text. All abbreviations must be defined in footnotes. Footnote symbols: †, ‡, §, ¶, should be used (in that order) and \*, \*\*, \*\*\* should be reserved for P-values. Statistical measures such as SD or SEM should be identified in the headings.

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Legends should be concise but comprehensive – the figure and its legend must be understandable without reference to the text. Include definitions of any symbols used and define/explain all abbreviations and units of measurement.

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Although authors are encouraged to send the highest-quality figures possible, for peer-review purposes, a wide variety of formats, sizes, and resolutions are accepted.